

There is a two-stage process for approving new and revised programmes and modules: strategic and operational. Formal guidance on the process is available at:

http://www.lboro.ac.uk/services/registry/pgtp/agphandbook/3_progs-of-study/

Both Operations

For overseas provision, early engagement with the Market Research Team and other Professional Services colleagues is essential. Schools should liaise with the International Office, Academic Registry, and the Finance Office (with particular reference to tax implications) prior to approaching Operations Committee for strategic approval.

Secretary to CSC, Martine Ashby m.a.ashby@lboro.ac.uk ten days before the Operations Committee meeting (held monthly, print deadlines and dates are here: <http://www.lboro.ac.uk/committees/operations/printdeadlines>).

If queries are raised, then a resubmission to Operations Committee may be required, delaying approval. Please plan ahead and give due consideration to the impact of missing critical recruitment milestones (e

A programme may be publicised to potential applicants once strategic approval has been given. Schools are not permitted to make offers and accept applications for admission on a programme until Operational Approval has been given by Learning and Teaching Committee. The e

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